

[illegible]



1405 Twining Road, Dresher PA 19025 – 215-657-3388 – www.burnbraedaycamp.com info@burnbraedaycamp.com

STAFF APPLICATION

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Name: _____ Today's Date: ____/____/____

MAINTENANCE HELP AROUND CAMP

Can you lead or assist with any of the following? Please indicate:

____ Janitorial	____ Plumbing
____ Carpentry	____ Painting
____ Electrical	____ Other

DRIVING RECORD (if 21 years or older)

You may be required to drive campers to and/or from camp. You will be covered under the camp's insurance.

Are you an insured driver? YES _____ NO _____ Insurance Provider _____

If yes, do you have a clean driving record? YES _____ NO _____ If not, please explain?

Driver's License Number: _____ State: _____ Expiration Date: _____

Car/Make Model: _____ License Plate Number: _____

HISTORY

Do you have experience in teaching any of the following? Please indicate:

____ Pre-School	____ Sunday School
____ Elementary School	____ Hebrew School
____ Middle School	____ Other
____ High School	

Previous Residence(s) for the last 5 years (include college and home residences):

City: _____ State: _____ Years: _____

City: _____ State: _____ Years: _____

City: _____ State: _____ Years: _____

Harassment: The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including but not limited to, workplace harassment? (*Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.*)

YES _____ NO _____ If "Yes", please explain:

Criminal Record: Have you ever been convicted of any crime including sexual abuse or child abuse?

YES _____ NO _____ If "Yes", please explain:



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CLEARANCES

The following clearances need to be obtained before employment begins. Mail your certificates to our office at the address above or via email (burnbraedaycamp@aol.com).

____ PA State Police Criminal Record Clearance <https://epatch.state.pa.us/Home.jsp>

____ PA Child Abuse History Clearance <https://www.compass.state.pa.us/cwis/public/home>

____ FBI Clearance (includes fingerprinting) – *only needed if lived outside of PA in past 10 years*

<https://www.pa.cogentid.com/index.htm>

____ Swim Staff Only - Lifeguard Certification

PAST WORK HISTORY

Please provide a full record of all employment (paid and volunteer) and explain any gaps in employment. Include any positions on a camp staff. Use a separate sheet if necessary.

DATES	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving
____/____/____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____
____/____/____	_____	_____	_____	_____

REFERENCES

Give names and addresses of three persons (not relatives) having knowledge of your character, experience, work habits, ability, and interaction with children.

NAME	Address and City (if known to you)	Phone Number
_____	_____	_____
_____	_____	_____

SCHOOLS ATTENDED	City and State	Degree (s)
_____	_____	_____
_____	_____	_____

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at will employee unless there is an agreement or law which alters status. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

Signature _____ Date _____